Town of Delisle

Meeting Minutes
Regular Meeting of Council
October 8th 2026, 7:00 P.M.
Council Chambers, Town of Delisle, SK

PRESENT:	Mayor	Deb Winder
	Councillors	Cary Brunett
		Lee Cisecki
		Darcy Peakman
		Shelley Worth
	Chief Administrative Officer	Jatin Saini
	Town Foreman	Mike Karakochuk
ABSENT:	Councillors:	Nic Vandenameele
		Stacey Rathgeber
	Assistant Chief Administrative Officer	Crystal Rathgeber
IN ATTENDANCE:		Riley Stene
		Troy Bakke

1. **CALL TO ORDER**
   The meeting was called to order at 7:00 P.M.

2. **DECLARATION OF PECUNIARY INTEREST**
   No declarations of pecuniary interest were recorded.

3. **ADOPTION OF AGENDA**
   189-26 Cisecki/Worth
   That the agenda for the Regular Meeting of Council held October 8, 2026, be adopted as amended to include Items 6.1 – CAO Report, 10.1 – September Financial Statements, and 14.7 – Interagency Meeting Minutes.

   CARRIED

4. **MAYOR COMMENTS**
   190-26 Peakman/Worth
   That the Mayor's Comments be received as information.

   CARRIED

5. **TOWN FOREMAN REPORT**
   191-26 Cisecki/Brunett
   That the Town Foreman Report for October 2026 be received as information.

   CARRIED

   5.1 – 3rd Avenue Sidewalk Safety Concern
   192-26 Worth/Brunett
   That Council authorize Administration and Public Works to remove the deteriorated sidewalk section identified during the September 25, 2026 site inspection and install a compacted gravel surface as an interim measure; that the area remain barricaded until

the work is completed; and that permanent sidewalk replacement be considered during the 2027 budget process.

CARRIED

6. CHIEF ADMINISTRATIVE OFFICER REPORT

Canada Summer Jobs 2027

193-26 Worth/Peakman
That Council authorize Administration to submit an application under the Canada Summer Jobs 2027 program for potential summer student employment funding.

CARRIED

2027 Organizational Meeting

194-26 Peakman/Cisecki
That Council schedule an Organizational Meeting for Thursday, November 19, 2026, to review the 2027 Council meeting schedule, committee appointments and related organizational matters.

CARRIED

Planning, Development and Infrastructure Committee

Council discussed the proposed establishment of a Planning, Development and Infrastructure Committee, with further consideration to take place at the Organizational Meeting.

Water and Sewer Billing

195-26 Peakman/Brunett
That Council direct Administration to investigate the feasibility of changing water and sewer billing from quarterly to monthly and implementing pre-authorized payments, and report its findings to Council.

CARRIED

196-26 Worth/Cisecki
That the Chief Administrative Officer Report for October 2026 be received as information.

CARRIED

7. PUBLIC HEARINGS/DELEGATIONS

Troy Bakke – Proposed Garage Addition

Troy Bakke appeared before Council regarding his proposed garage renovation and expansion at 605 Valleyview Drive and requested to maintain the existing south side yard setback.

197-26 Cisecki/Brunett
That Council, pursuant to Sections 3.4 and 4.1.3 of Zoning Bylaw No. 3-2013, approve Troy Bakke's request to maintain the existing approximately 2-foot-9-inch south building setback for the proposed garage renovation/expansion at 605 Valleyview Drive, subject to compliance with all other applicable zoning, development permit, building permit and provincial construction requirements.

CARRIED

8. ADOPTION OF MINUTES

8.1 198-26 Worth/Brunett
That the minutes of the Regular Meeting of Council held September 10, 2026 be adopted as presented.

CARRIED

8.2 199-26 Peakman/Brunett
That Council approve the corrections to the August 13, 2026 Regular Meeting minutes as presented and authorize Administration to update the official minutes accordingly.

CARRIED

9. ACTION ITEM LIST

200-26 Worth/Brunett
That the October 8, 2026 Council Action Item List be received as information.

CARRIED

Council proceeded to Item 15.1 – Planning and Development before returning to Item 10.

10. FINANCIAL STATEMENTS

202-26 Brunett/Worth
That the Balance Sheet and Statement of Financial Activities for September 2026 be received and accepted as presented.

CARRIED

JS

11. PAYMENT OF ACCOUNTS

203-26 Peakman/Brunett

That the attached schedule of month-end accounts, including payroll in the amount of $35,728.26, cheques #10949 to #10953 in the amount of $20,374.50, and e-transfers #09/26 in the amount of $11,255.53, be approved; and that the attached schedule of accounts for payment totalling $85,216.99 be approved, with all schedules forming part of these minutes.

CARRIED

12. CORRESPONDENCE

204-26 Worth/Cisecki

That the correspondence from Wheatland Regional Library regarding the Fall Regional Board Meeting scheduled for October 17, 2026, including the supporting documents, be received as information.

CARRIED

13. COMMUNICATIONS

No communications were presented.

14. COMMITTEE REPORTS

14.1 – Recreational Facilities Manager

205-26 Brunett/Cisecki

That the Recreational Facilities Manager's September 2026 Report be received as information.

CARRIED

14.2 – Leisure Services Coordinator

206-26 Worth/Cisecki

That the Leisure Services Coordinator's October 2026 Arena Scheduling Report be received as information.

CARRIED

14.3 – West Central Municipal Government Committee (WCMGC)

207-26 Worth/Brunett

That the September 24, 2026 West Central Municipal Government Committee Meeting Report and accompanying SUMA Report be received as information.

CARRIED

14.4 – SREDA Regional Economic Development Advisory Committee

208-26 Brunett/Peakman

That the September 16, 2026 SREDA Regional Economic Development Advisory Committee Meeting Report be received as information.

CARRIED

The October 6, 2026 SREDA event report was also presented for information.

14.5 – Delisle & District Fire Commission

209-26 Peakman/Worth
That the Delisle & District Fire Commission's Balance Sheet, Profit and Loss Statement, and Budget vs. Actual Report for the period ending August 31, 2026, be received as information.

CARRIED

14.6 – Delisle and District Health Council

210-26 Worth/Brunett
That the Delisle and District Health Council's Family Medicine Resident Career Fair Report dated September 10, 2026, be received as information.

CARRIED

14.7 – Interagency Meeting Minutes

211-26 Worth/Brunett
That the September 16, 2026 Interagency Meeting Minutes be received as information.

CARRIED

15. PLANNING AND DEVELOPMENT

15.1 – Discretionary Use Application – 319 1st Street West

This item was considered earlier in the meeting, following Item 9.

Riley Stene addressed Council regarding the proposed development at 319 1st Street West

201-26 Worth/Cisecki
That Council approve the discretionary-use application for one accessory residential dwelling unit within the proposed mixed-use building at 319 1st Street West, legally described as Lot 10, Block 1, Plan S6147, Ext. 0, subject to the following five conditions, being Conditions 2 through 6 of the October 6, 2026 Administration Decision Document, with proposed Condition 1 removed:

1. The residential dwelling shall have an entrance separate from the commercial establishment and shall comply with all applicable building and fire-code requirements, including the required secondary fire exit.
2. The eventual main-floor commercial use shall be a use permitted or otherwise approved within the C1 – Town Centre Commercial District and shall be reviewed by Administration prior to commencement or occupancy.
3. Applicable off-street parking requirements for the residential and commercial uses shall be determined and resolved in accordance with Zoning Bylaw No. 3-2013 prior to commencement or occupancy of the applicable use.

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4. The development shall substantially conform to the plans submitted with the application, subject to any revisions required to comply with the Zoning Bylaw and applicable building requirements.
5. All required development and building permits shall be obtained prior to construction.

CARRIED

16. IN-CAMERA

No in-camera session was held.

17. UNFINISHED BUSINESS

17.1 – Tax Enforcement – List of Lands in Arrears

212-26 Peakman/Brunett
That the List of Lands in Arrears advertisement dated September 29, 2026, completed pursuant to Resolution 134-26, be received as information.

CARRIED

18. NEW BUSINESS

18.1 – Arena Employee Wage Adjustment – Andrew Warren

213-26 Brunett/Worth
That Council approve an hourly wage of $19.00 per hour for Andrew Warren, effective September 26, 2026, and ratify any payroll adjustment already processed in relation to this wage change.

CARRIED

18.2 – SaskAlert – Updated Jurisdiction Designation

214-26 Worth/Cisecki
That Council authorize the Town of Delisle to continue its participation in the Saskatchewan Public Alerting Program (SaskAlert) and approve submission of an updated Authorized Jurisdiction Designation Form replacing former CAO Damon Werrell with Jatin Saini, CAO/EMO Coordinator, as an Authorized User, with all other current designations remaining unchanged, and authorize two elected officials to execute the required form on behalf of the Town.

CARRIED

18.3 – Feral Cat Management

215-26 Worth/Brunett
That Council direct Administration to provide the Town's applicable animal control bylaws to the West Central Cat Care Program and obtain further information regarding possible feral cat management options, with findings to be reported back to Council for consideration.

CARRIED

19. BYLAWS/POLICIES

19.1 – Arena Booking and Cancellation Policy – Block Ice Sublet Request & Agreement Form

216-26 Brunett/Worth
That the Block Ice Sublet Request & Agreement Form developed in accordance with the Town's Arena Booking and Cancellation Policy be received as information.

CARRIED

20. ADJOURNMENT

217-26 Peakman/Brunett

That the meeting be adjourned at 9:29 P.M.

CARRIED

Mayor

Chief Administrative Officer