
PURPOSE

This policy establishes a clear and consistent administrative framework to ensure the open, fair, and transparent application and evaluation of community grant and sponsorship requests.

SCOPE

This policy applies to all agencies and organizations seeking community grants or sponsorships from the Town of Delisle. It also governs recognition events that celebrate specific holidays, organizations, or agencies.

This policy is distinct from the following funding programs:

1. The High School Graduation Bursary of \$500.
2. The Accessible Playground Committee Grant of \$25,000, payable from 2025 to 2029.
3. The annual Saskatchewan Lotteries Grant allocated to the Delisle Recreation Association (approx. \$19,500; subject to annual variation).
4. The annual Library Grant (approx. \$18,917.14; subject to annual variation).

DEFINITIONS

Not applicable

PREAMBLE

1. The Town of Delisle values and appreciates the contributions of local volunteer community organizations, recognizing that their support helps build a stronger and more resilient community.
2. Community Grant funding demonstrates the Town's commitment to working with these individuals or organizations.
3. Community Grants are intended to support recreational and cultural initiatives that benefit Delisle residents by promoting access to sport, culture, and recreation for all.

POLICY STATEMENT

1. Community grants may be provided in the form of:
 - a. Direct financial contributions
 - b. Complimentary use of Town facilities (e.g., Town Hall, Arena)
 - c. Provision of Town equipment and/or personnel
2. An annual allocation of \$4,000 will be included in the Town's operational budget to support community grants.
3. Grants will be distributed in accordance with the approved operational budget.
4. Requests for grants up to \$500 require some supporting documentation which may be provided in an email. Requests exceeding \$500 must be accompanied by a comprehensive business case detailing:
 - a. A description of the project
 - b. Who will benefit from the project and where will it take place
 - c. Timelines
 - d. Partners and other financial contributors
 - e. How the funds will be used

- f. How the initiative benefits the residents of Delisle
- 5. Community grants will be reassessed each year and no organization or agency should presume that it will receive the same grant year over year.
- 6. Community grant recipients will be limited to one community grant per calendar year.

ROLES AND RESPONSIBILITIES

Chief Administrative Officer

Review and update this policy annually

CERTIFICATION

I, Damon Werrell, Chief Administrative Officer for the Town of Delisle, hereby certify that this policy was duly approved by Council. Resolution # 164-25



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Damon Werrell
Chief Administrative Officer